



DEPARTMENT OF THE NAVY  
COMMANDER NAVY REGION SOUTHWEST  
937 NO. HARBOR DR.  
SAN DIEGO, CA 92132-0058

IN REPLY REFER TO

COMNAVREGSWINST 5822.1F  
Code N05

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COMNAVREGSW INSTRUCTION 5822.1F

Subj: SPECIAL ASSISTANT U.S. ATTORNEY

Ref: (a) SECNAVINST 5822.1A  
(b) Consolidated Central Violations Manual for Central  
District of California

1. Purpose. To delineate the mission of the Special Assistant U.S. Attorney (SAUSA) assigned by Commander, Navy Region Southwest (COMNAVREGSW).
2. Cancellation. COMNAVREGSWINST 5822.1E
3. Mission. To represent the United States Navy in criminal litigation in the United States District Court for the Southern District of California.
4. Background. Reference (a) assigns Commander, Navy Region Southwest responsibility for coordinating Navy assistance to the U.S. Attorney's office in suits involving the Navy, and ensuring effective representation of Navy interests in Federal Magistrate's Court.
5. Organization. The SAUSA shall be assigned by Commander, Navy Region Southwest (Staff Judge Advocate), and designated as a SAUSA by the U.S. Attorney of the Southern District of California as authorized by the Attorney General of the United States.
6. Duties and Responsibilities of the Special Assistant U.S. Attorney. The SAUSA shall prosecute, with concurrence of the U.S. Attorney, criminal cases set out in reference (b). The SAUSA shall:
  - a. Screen all cases forwarded by San Diego area commands for potential disposition in U.S. magistrate's court.
  - b. Provide guidance to area commands regarding prosecution in Federal Court.

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c. Prosecute cases in Federal Courts. Nothing contained herein shall be construed to countermand directives and protocols of higher authorities defining relationships between the U.S. Attorney, Federal Bureau of Investigation, other federal law enforcement agencies, or the Naval Criminal Investigative Service.

d. Coordinate efforts, when appropriate, to inform San Diego area military commands of individuals who have been barred from one or more area installations.

e. Take all other actions necessary to effectively carry out the requirements of reference (a).

7. Responsibilities of Commands under the Regional Coordination Authority of Commander, Navy Region Southwest

a. San Diego area commands shall be responsible for the timely forwarding of appropriate investigative reports to the SAUSA.

b. Commands shall issue magistrate citations in all cases except those explicitly directed by the SAUSA to receive a Notice to Appear (NTA).

(1) Federal citations (Violation Notice DD Form 1805) provide an effective and simple means of disposing of the more serious traffic offenses, as well as petty offenses (i.e., trespassing, drunk driving, etc.). It shall be the responsibility of the SAUSA to ensure that local commands are advised of prevailing policy and law.

(2) The following commands in the Southern District of California are assigned the location codes listed below and are authorized to issue citations:

Location Codes

|       |   |
|-------|---|
| CS 3  | Navy Outlying Field, Imperial Beach                   |
| CS 4  | Naval Air Facility, El Centro                         |
| CS 6  | Naval Base Coronado                                   |
| CS 9  | Fleet Anti-Submarine Warfare Training Center, Pacific |
| CS 11 | Space and Naval Warfare Systems Center, San Diego     |

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|       |  |
|-------|--|
| CS 12 | Naval Submarine Base, San Diego                            |
| CS 13 | Naval Medical Center, San Diego                            |
| CS 17 | Naval Station, San Diego                                   |
| CS 21 | Naval Weapons Station, Seal Beach, Detachment<br>Fallbrook |

(3) In cases in which a determination has been made that an offense can be disposed of via citation, the staff judge advocate, legal officer or installation security officer shall ensure that original citations, statements of probable cause and letters of transmittal are forwarded to the Central Violations Bureau in accordance with reference (b) within 15 days of the violation. If it appears that this deadline cannot be met, the SAUSA shall be notified prior to the transmittal of the above documents to the Central Violations Bureau. After these documents have been forwarded to the Central Violations Bureau, the staff judge advocate, legal officer, or security officer shall ensure that copies of the citation package along with any investigative reports are immediately forwarded to the SAUSA. The availability of all witnesses and evidence necessary to prove the charge contained in the citation must also be discussed.

c. Reports of misdemeanors which cannot be disposed of via federal citations may be forwarded directly to the SAUSA. Reports of investigations concerning felonies will generally be forwarded by the Naval Criminal Investigative Service. However, in those felony cases where another agency has declined investigative jurisdiction or prosecution, or where the U.S. Attorney requests assistance, the case may be forwarded to the SAUSA.

d. Commands who choose to bar individuals from reentry may consider it desirable to inform other area commands of this action for their consideration. If such action is desired, commands should forward a complete investigation of the matter to the SAUSA who will recommend appropriate action.

e. Commands shall maintain liaison with the SAUSA to ensure all parties are aware of pending cases and that all witnesses, documents, and evidence will be available for trial.

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8. Evidence. When a case has been forwarded to the SAUSA, the command shall ensure evidence is properly and securely stored. Authorization to destroy evidence shall not be given without the SAUSA's approval. In the absence of policy to the contrary, the SAUSA may authorize the destruction of that evidence, when it is no longer needed.



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